



ENROLLMENT FORM

for

FUN City

Return to FUN City Office

Student Information (Please Print)
Please use student's legal name

April 12th Guaranteed Enrollment Deadline

LAST	FIRST	M.I.	CPS STUDENT ID #
Date of Birth <u> </u> / <u> </u> / <u> </u>			
Race (May circle more than one)			
American Indian/Alaskan Native		Asian	Black/African-American
Hispanic	Native Hawaiian/Pacific Islander		White

Hispanic/Latino Ethnicity
(Circle) YES NO

Current 2018-2019 Grade Level (Circle) K 1 2 3 4 Gender (Circle) M F

Current School _____ Current Homeroom Teacher _____

Home Address _____ City _____ State _____ Zip _____

Parent/Guardian _____ E-mail _____

Home# _____ Cell# _____ Work# _____

Second Contact _____ Relationship _____

Home# _____ Cell# _____ Work# _____

Course

This is an eight-week program scheduled from June 3 – July 26 (no classes on July 4th or 5th). The program is designed for students enrolled in grades 1 – 5 for Fall 2019 and is held at West Blvd Elementary School. Classes are scheduled from 8:20am – 11:50am. Breakfast and lunch are available on site. The students participate in exciting academic courses in reading, language arts, mathematics, and social skills that help students continue learning during the summer and prepare them for the next school year. Enrollment is limited to the first 85 students. FUN City Youth Academy offers non-CPS programming until 4:30pm.

No transportation is provided. Transportation is the parent's responsibility.

Parent/Guardian Signature Date

Director's Approval Date



FUN CITY SUMMER ACADEMY ENROLLMENT FORM - Current Grades K thru 4

1809 Vandiver Drive, Suite 110, Columbia MO 65202 * (573)256-1436

* Email: Bonnie@fcya.org *

Please complete forms and return to Fun City office.

I. Student Information - (PLEASE PRINT)

Please use student's legal name.

Please use student's legal name.		
----------------------------------	--	--

LAST

FIRST

MI

NOTE: Students must participate in all 8 weeks of program and can't enroll in other Columbia Public Schools programs.

II. FCYA Afternoon Course information

Fun City Youth Academy is a eight-week program scheduled from June 3 - July 26. The program is designed for students enrolled in grades 1 - 5 in Fall 2019 and is held at **West Boulevard Elementary School**. Breakfast is served at school at 8:00am and classes are scheduled from 8:20am - 4:30pm. Bus transportation is not provided. Breakfast and lunch are available on site. In the morning students participate in exciting CPS academic courses. In the afternoon students are engaged in hands-on educational, recreational, and cultural activities provided by FUN CITY staff. Activities include science, gardening, cooking, sports, and an African American Heritage curriculum. The program is designed to help students achieve academic and social success in a safe and caring environment. Enrollment is limited to the first 85 students.

III. Tuition Fees

The Fun City portion of the day is funded through tuition paid by parents and child care subsidies from the MO Department of Family Services for families who qualify. Parents whose income is above the DFS level are charged according to a sliding fee scale. Every effort is made to make the program affordable to parents whose income is limited.

IV. Health Information

Health Problems or Concerns Yes No

If yes, describe below any vision or hearing difficulties, diabetes, asthma, seizure disorder, allergies, activity restrictions, orthopedic problems, mental health/emotional concerns, or special health procedures that need to be carried out during summer school hours.

Is your child currently taking medication at home or school? Yes No

Name of Medication _____

Will your child need medication during summer school hours? Yes No

If yes, child must have a Medication Administration Record form signed by parent/guardian on file at summer school.

Name of student's physician(s) _____

Physician(s) Phone#: _____

Hospital Preference _____

Is your child allergic to food or medications? Yes No If yes, identify and describe symptoms: _____

In case of accident or serious illness, I request school personnel to contact me, the authorized emergency contact, or the student's physician. If a parent/guardian is unable to be contacted, an authorized emergency contact, or personal physician, or school personnel may provide emergency arrangements as necessary to care for my child. My signature below verifies the above information to be accurate. I permit the school to share information with school staff as deemed appropriate by the nurse or principal, to provide for my child's health and safety.

Parent/Guardian Signature

Date

MEDIA RELEASE AND CONSENT

I give permission for my child's picture to be used in any Fun City Youth Academy public relations materials. Also, I give consent for my child to be videotaped, participate in TV reports, newspaper articles or radio interviews in relations to the Fun City Youth Saturday Academy. I completely understand the above statement.

Yes ___ No ___ Parent/Guardian Initials _____

FIELD TRIP CONSENT

I give consent for my child to take part in local field trips or excursions with FUN CITY under proper supervision. Furthermore, I hereby authorize If my child may not participate in local field trips, I understand that alternative care will be my responsibility. I completely understand the above statement.

Yes ___ No ___ Parent/Guardian Initials _____

PERSONAL PROPERTY POLICY

I understand the Fun City Youth Academy does discourage bringing personal items of value to the Saturday Academy. Also, I understand that Fun City Youth Academy does not accept responsibility for lost/damaged property. I completely understand the above statement.

Yes ___ No ___ Parent/Guardian Initials _____

TECHNICAL USE AGREEMENT

I give permission for my child to use computers, printers, software, the Internet, database access, and audio-visual equipment. I will discuss with my child the importance of following the rules and will accept responsibility for the repair/replacement costs due to my child's negligence or destructive behavior. My signature indicates that I completely understand the above statement.

Yes ___ No ___ Parent/Guardian Initials _____

PERMISSION TO WALK CONSENT

I give permission for my child to walk home from Fun City Youth Academy without an adult. I will not hold the Fun City Youth Academy, its officers, or volunteers responsible for any injury or danger that occurs once my child has left the sight. I also agree and understand that once my child chooses to leave, he/she will not be permitted to return that same day. I completely understand the above statement.

Yes ___ No ___ Parent/Guardian Initials _____

ATTENDANCE

I will do my best to make sure that he/she attends each week the program in session.

Yes ___ No ___ Parent/Guardian Initials _____

INDIVIDUAL EDUCATION PLAN (IEP)

Does your child have special developmental, physical or behavioral needs? ___ Yes ___ No Parent/Guardian Initials _____

If yes, please indicate any adaptations FUN CITY could implement to assure your child's success in the program. _____

Please list anyone (i.e. therapist) authorized to share information with FUN CITY regarding your child's special needs.

Name and Title/Professional (_____) Phone _____

For reporting purposes, we would appreciate you filling out the following information. This information is used for statistics only. Names and address information are not shared. This is kept strictly confidential.

Ethnic Origin:

___ African American ___ Asian ___ Hispanic/Latino ___ Caucasian
___ Native American ___ Bi-Racial ___ Other _____

With whom does child live?

___ Both Parents ___ Father ___ Mother Other _____

Parent/Guardian is

___ Single ___ Married ___ Divorced Other _____

Number of individuals living in home: _____

of children _____ ages of children _____

Live in

Public Housing _____ Section 8 Housing _____ Income Based Housing _____

Within City Limits _____ Boone County _____

Working Parent/Guardian?

Yes ___ No ___

If yes who?

___ Both Parents ___ Father ___ Mother Other _____

If yes, Full time or Part time? Full time _____ Part time _____

Is there a Parent/Guardian enrolled in school? Yes ___ No ___

If yes, what type?

___ High School ___ GED ___ Trade School ___ College

Family Annual Income:

___ \$0 - \$10,000 ___ \$10,001 - \$15,000
___ \$15,001 - \$20,000 ___ \$20,001 - \$25,000
___ \$25,001 - \$30,000 ___ \$30,001 - \$35,000
___ \$35,001 - \$40,000 ___ \$40,001 - \$45,000
___ \$45,001 - \$50,000 ___ \$50,001+

My child receives free lunch

Yes ___ No ___

My child receives reduced lunch

Yes ___ No ___

Parent Responsibility

1. FUN CITY's Summer program is in operation from 8:20 am to 4:30pm.
2. Children are to be picked up promptly at 4:30pm unless other arrangements have been made.
3. Excessive late pickups are grounds for dismissal.
4. When your child is ill they will not be accepted into our care (please don't bring them if they're ill). You will be expected to pick up your child immediately when informed of their condition.
5. Contact FUN CITY when a child will be absent. Excessive absences may be grounds to fill your child's slot.
6. In the instance of repeated disciplinary actions and other infractions of FUN CITY's policies, your child will be dismissed from the program.
7. FUN CITY's staff may consult with parents, administrators, teachers and other professionals regarding your child's development if necessary. FCYA will ask for parental permission before outside professionals are consulted.
8. Parents/Guardians are required to attend at least one of the monthly parent meetings this Summer.

I have read and agree to all the policies as they are outlined and completely understand the above statement.

Yes ___ No ___ Parent/Guardian Initials _____

My signature indicates that I have read, understand, and agree to the statements listed above and the information given is true

Signature of Parent/Guardian

Date

Child Pick-Up Form

A. The following people HAVE permission to pick-up the child named below from the Fun City Summer Youth Academy.

Child's Name	DOB	Age	Sex
--------------	-----	-----	-----

1. Name: _____ Relation: _____

Address: _____ Phone: _____

2. Name: _____ Relation: _____

Address: _____ Phone: _____

3. Name: _____ Relation: _____

Address: _____ Phone: _____

Note: Any person unfamiliar to FCYA staff will be required to show proof of identification. Under NO circumstances will the child be released to anyone other than those listed above without permission from the parent.

B. The following people DO NOT have my permission to pick-up my child from the Fun City Summer Youth Academy.

1. Name: _____ Relation: _____

Address: _____ Phone: _____

2. Name: _____ Relation: _____

Address: _____ Phone: _____

Mother/Guardian's Signature	Date
Father/Guardian's Signature	Date

What is your preferred method of contact?

Call (Circle one: **Cell** **Home** **Work**)
 Text
 Email



Parent or Guardian Consent For Access to Student Records

I consent to the release of my child's education records by the Columbia Public Schools to the agency/researcher listed below if the agency provides services to my child. The data user must maintain the confidentiality of the records.

Agency/Individual data and records to be released to: Fun City Youth Academy

I understand that this authorization:

- can be stopped at any time by sending a written request to Columbia Public Schools
- takes effect the day I sign it and is valid for one year

I further understand:

- That any records received by the school district from another agency may not be protected by the Health Insurance Portability and Accountability Act (HIPAA) but will become education records protected by the Family Educational Rights and Privacy Act (FERPA).
- Provision of this authorization is voluntary.
- A copy of this release form is as valid as an original.

I understand that the education records provided by CPS will include the following records:

<input checked="" type="checkbox"/> Grades <input checked="" type="checkbox"/> Discipline <input checked="" type="checkbox"/> Individual Education Plan or 504 Plan <input checked="" type="checkbox"/> Assessment results (specify assessments below) <input checked="" type="checkbox"/> Attendance	<input checked="" type="checkbox"/> Demographic information including: <input checked="" type="checkbox"/> Race <input checked="" type="checkbox"/> Age <input checked="" type="checkbox"/> Grade <input checked="" type="checkbox"/> Eligibility for Free or Reduced priced lunch <input checked="" type="checkbox"/> Graduation Date <input type="checkbox"/> Other (specify below)
---	---

Specify assessments and/or other data to be provided: **Assessment results – STAR Reading and STAR Math**

By signing this consent agreement, I agree that I have read and understood the above and consent to all of the above statements.

Parent/Guardian Name (print)

Student Name (print) Student ID

Parent/Guardian Signature Date

Phone Number

Parent/Guardian Email Address

Student Date of Birth

Family Educational Rights and Privacy Act (FERPA)

34 CFR Part 99

§ 99.30 Under what conditions is prior consent required to disclose information?

- (a) The parent or eligible student shall provide a signed and dated written consent before an educational agency or institution discloses personally identifiable information from the student's education records, except as provided in § 99.31.
- (b) The written consent must:
 - (1) Specify the records that may be disclosed;
 - (2) State the purpose of the disclosure; and
 - (3) Identify the party or class of parties to whom the disclosure may be made.
- (c) When a disclosure is made under paragraph (a) of this section
 - (1) If a parent or eligible student so requests, the educational agency or institution shall provide him or her with a copy of the records disclosed; and
 - (2) If the parent of a student who is not an eligible student so requests, the agency or institution shall provide the student with a copy of the records disclosed.

Health Insurance Portability and Accountability Act (HIPAA)

45 CFR Part 164

§164.508 Uses and disclosures for which an authorization is required. (c)

Implementation specifications: Core elements and requirements--

- (1) Core elements. A valid authorization under this section must contain at least the following elements:
 - (i) A description of the information to be used or disclosed that identifies the information in a specific and meaningful fashion.
 - (ii) The name or other specific identification of the person(s), or class of persons, authorized to make the requested use or disclosure.
 - (iii) The name or other specific identification of the person(s), or class of persons, to whom the covered entity may make the requested use or disclosure.
 - (iv) A description of each purpose of the requested use or disclosure. The statement "at the request of the individual" is a sufficient description of the purpose when an individual initiates the authorization and does not, or elects not to, provide a statement of the purpose.
 - (v) An expiration date or an expiration event that relates to the individual or the purpose of the use or disclosure. The statement "end of the research study," "none," or similar language is sufficient if the authorization is for a use or disclosure of protected health information for research, including for the creation and maintenance of a research database or research repository.
 - (vi) Signature of the individual and date. If the authorization is signed by a personal representative of the individual, a description of such representative's authority to act for the individual must also be provided.
- (2) Required statements. In addition to the core elements, the authorization must contain statements adequate to place the individual on notice of all of the following:
 - (i) The individual's right to revoke the authorization in writing, and either:
 - (A) The exceptions to the right to revoke and a description of how the individual may revoke the authorization; or
 - (B) To the extent that the information in paragraph (c)(2)(i)(A) of this section is included in the notice required by Sec. 164.520, a reference to the covered entity's notice.
 - (ii) The ability or inability to condition treatment, payment, enrollment or eligibility for benefits on the authorization, by stating either:
 - (A) The covered entity may not condition treatment, payment, enrollment or eligibility for benefits on whether the individual signs the authorization when the prohibition on conditioning of authorizations in paragraph (b)(4) of this section applies; or
 - (B) The consequences to the individual of a refusal to sign the authorization when, in accordance with paragraph (b)(4) of this section, the covered entity can condition treatment, enrollment in the health plan, or eligibility for benefits on failure to obtain such authorization.
 - (iii) The potential for information disclosed pursuant to the authorization to be subject to redisclosure by the recipient and no longer be protected by this subpart.
- (3) Plain language requirement. The authorization must be written in plain language.
- (4) Copy to the individual. If a covered entity seeks an authorization from an individual for a use or disclosure of protected health information, the covered entity must provide the individual with a copy of the signed authorization.